



**Municipality of Wawa**  
**MONTHLY REPORT – JULY 2023**

**Department of Finance**

<b>Prepared By: Manuela Batovanja</b>	<b>Report No: MB 2023-18</b>
<b>Agenda Date: August 15, 2023</b>	<b>File No: C11</b>

### **Purpose**

The purpose of this report is to provide Council with an overview of the Department of Finance work completed during the month of July 2023.

### **Capital Projects**

#### **Municipal Enterprise Software**

Municipal Enterprise Planning Software implementation – in progress with phase one completion targeted for late 2024.

#### **Building Condition Assessment Project**

On site inspections have been completed, awaiting engineers report.

### **Key Indicators**

Attached to this report is a list of key indicators which are relevant to the operations of the department, these indicators are summarized below:

Business licenses were issued as follows:

- 1 Renewal

No change to the number of properties which are in the registration (tax sale) process, eligible to be vested. Small amount was collected through an agency effort.

Eight supplemental adjustments were processed.

There was a significant reduction in accounts receivable in July, with approximately 75% of the June balance collected.

Water Connections / Disconnections – 0

There were minimal grant submissions and \$2,900,110 was received, which included the hydro dam compensatory grant.

The following were changes to vital statistics:

- Marriage Certificates issued - 2
- Marriage Ceremonies performed - 2
- Death Registrations - Local - 4
- Death Registrations - Non-Local - 11
- Cemetery Interments - 1

17% of payments received in July were either in person or mailed in cheque the remaining 83% are made through an electronic option.

Seven students were hired in July for a total of 15 student employees.

### **Budget**

Reviewing 10-year plan in preparation for preliminary operating budget.

### **Asset Management**

Collaborative project ongoing, condition assessment strategy to be completed in the fall with Council presentation in September.

### **Month Ahead**

Planned work for the month of September:

- Kick off meeting for the implementation of Municipal Enterprise Software.
- Preliminary 2024-2027 Operating Budget.
- Director input to the 2024-2027 Budget Worksheet.
- Collaborative Asset Management Session with White River, Hornepayne and Dubreuilville – condition assessment strategy development scheduled for September.
- Communities of Best Practice ongoing.
- Ongoing - 2023 Asset Retirement Obligations which must be incorporated into the 2023 Financial Statements.
- Completion of 2022 Financial Information Return.

**Attachment**

Attached to this report:

- Key Indicators Report to July 31, 2023

**Recommendation**

That Council acknowledges receipt of the Monthly Report MB 2023-18 for the Finance department submitted by Manuela Batovanja dated August 15, 2023, as information.

*Respectfully submitted by:*

Manuela Batovanja, Treasurer, Director of Finance